

CCC SAFETY COMMITTEE

Committee Members:

Mariles Magalong, chair*
Miguel Johnson*
Jose Oliveira
Anne Shin*

Ellen Coatney
Bruce King
Wayne Organ*
Student rep*

Jeff Michels
Darlene Poe
Brian Williams

*-absent

MINUTES OF THE MEETING

Friday, December 5, 2014 @ 8 a.m.

Room AA-216

1. There is nothing new to report regarding key inventory. Still in the process of collecting data.
2. Evacuation/shelter-in-place/lockdown drill has been postponed due to finals and rainy weather. It will resume first week of February. Jose attended a training at the District office regarding the emergency texting and email system. For people who have phones with no texting capabilities, a text to voice feature will be implemented and it will also go to their email. This will fully launch late January or early February 2015. People will be given the opportunity to opt out of the texting because some people are charged for texts.
3. There are no accidents and injuries to report even with the rainy weather we've been having.
4. Bruce reported on the ongoing Facilities/Construction projects:
 - New College Center –During the winter break the power will be shut down on December 29 and 30, 2014 for about 4 to 5 hours and it will be turned back on in the late evening or early afternoon.
 - Parking Lot 16 – This is scheduled to be finished on December 18, 2014 and it is anticipated to be opened March or April of 2015.
5. Other Business:
 - Darlene informed everyone of a problem she's been having with homeless people coming into the buildings. She said she has no way of knowing if they are students or not and it's becoming a problem. They are using the building to stay out of the cold and keep warm.
 - Jose reported that staffing for police services has been a challenge due to staff on vacation and illness. Unfortunately other facilities have shortage

as well so they can't borrow staff from them. Police services is actively looking to hire new staff and are looking for student workers as well.

- There will be minimum staffing for Police Services during the winter break. Only one staff District wide so if an emergency comes up during the winter break, Jose suggest to contact "911" for immediate assistance.
- Jose reported that there are currently no crimes or issues.

Meeting adjourned at 8:30 am.